

F.No 01-42/2020-Adm/RDN - 245  
O/o Regional Director (North)  
Archaeological Survey of India

&

Competent Authority,  
NCT of Delhi  
(UNDER SECTIONS 20C AND 20D OF AMASR ACT,1958)  
Puratatva Bhawan, Block-D,1<sup>st</sup> floor,  
INA, New Delhi- 110023

Dated. 18-11-2021

To,

The Director General  
Archaeological Survey of India  
Dharohar Bhawan,  
24, Tilak Marg,  
New Delhi

Kind Attention: Website Section

Sub: Uploading of Notice Inviting Expression of Interest for engagement of two consultants  
(Conservation Architects) –reg

Mam,

With reference to the subject cited above, I have the honor to inform you that this office is inviting the expression of interest for engagement of two consultants (Conservation Architects) in this office for framing/revision of draft heritage bye-laws. Hence, please find enclosed herewith a copy of Notice Inviting Expression of Interest for engagement of two consultants (Conservation Architects) for uploading on the website of the Archaeological Survey of India, New Delhi.

This is for your kind information and necessary action, please.

Yours faithfully

Encl: As above

  
18/11/21

(Arvin Manjul)  
Regional Director (North)

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**Circular**

The Notice inviting Expression of Interest for engagement of two consultants (Conservation Architects), which was advertized by this office vide letter even F.No. on 04.10.2021 is hereby cancelled due to less number of applications received. Hence, all the applicants are requested to apply again and submit their applications also in hard copy .

  
18/11/21  
(Arvin Manjul)

Regional Director (North)

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**NOTICE INVITING EXPRESSION OF INTEREST**

O/o Regional Director (Northern Region), Archaeological Survey of India (ASI), New Delhi & Competent Authority, NCT of Delhi invites "Expression of Interest" (EOI) to engage two Consultants Conservation Architects (henceforth "Consultant") in this office of Competent Authority. Terms and condition and other details are given in the circular attached herewith. The Consultant shall be hire on purely contractual basis, and assist to frame/revised the draft heritage bye-laws for the centrally protected monuments and Archaeological Sites comes under the jurisdiction of this office, initially for period of one year, which may be extended on year to year basis subject to functional requirement, appraisal of performance of selected candidate/consultant (under the same terms and conditions).

The Consultant, in his/her application, should clearly mention the qualifications, work experience, domain expertise and submit other relevant documents as he/she may deem fit in support of their appointment for the above mentioned post.

The Consultant should submit work experience in the above field and a sample of any work done earlier in above mentioned field as proof of expertise in hard and soft copy (CD/DVD). Interested person applying for the above mentioned work should do so within 15 days from the date of publication of the advertisement. The terms of reference and other details are available on [ww.asi.nic.in](http://ww.asi.nic.in) (the official website of ASI). Interested Candidates may send their application through email on [rdnorth.asi@gmail.com](mailto:rdnorth.asi@gmail.com) , also in hard copy **on or before 03.12.2021** to The Regional Director (North) & Competent Authority, NCT of Delhi, 1<sup>st</sup> floor, Puratatva Bhawan, D-Block, GPO Complex, INA, New Delhi-110023 by Post/By Hand. Application received after the last date will not be considered.

Regional Director (Northern Region), Archaeological Survey of India (ASI), New Delhi & Competent Authority, NCT of Delhi has all rights of acceptance/rejection of any application in this regard. No further correspondence shall be entertained thereafter. Short-listed candidates will be called for an interview. No TA/DA shall be paid to the candidates.

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INA, New Delhi- 110023

**CIRCULAR**

Subject: Engagement of two Consultants (Conservation Architects) in the O/o Regional Director (Northern Region), Archaeological Survey of India (ASI), New Delhi & Competent Authority, NCT of Delhi on contract basis

O/o Regional Director (Northern Region), Archaeological Survey of India (ASI), New Delhi invites "Expression of Interest" (EOI) to engage two Consultants Conservation Architects (henceforth "Consultant") in this office of Competent Authority. The Consultant will hire on contractual basis initially for a period of one year, further expendable depending upon performance of selected candidate/consultant.

The terms and Conditions for engagement of two Consultant Conservation Architects are as under:

**Terms and Conditions**

1. **Nature of job:** framing or revision of draft Heritage Bye-Laws for Centrally Protected Monuments and Archaeological Sites under the control of this office.
2. **Eligibility:**
  - Essential Qualification: - M.Arch (Conservation) (Two year course) with 03 years field experience
  - Desirable:
    - i. Experience in preparation of site management plan for heritage site and CPMs and Sites.
    - ii. Experience of documentation and condition assessment of historic building.
    - iii. Knowledge of historic building material and technique.
3. **Period of engagement:** initially for period of one year, which may be extended on year to year basis subject to functional requirement , appraisal of performance of selected candidate/consultant (under the same terms and conditions).
4. **Remuneration:** A consolidated amount of Rs 55,000/- (Rupees Fifty five thousand Only) per month (consolidated). No other allowances such as DA, HRA, Transport Allowance, etc., shall be payable. The appointment shall be purely on temporary contract basis.
5. **Leave:** Leave of 08 days shall be allowed in a year on pro-rata basis. The unqualified leave can neither be carried forward to next year no she/he will be entitled for leave encashment.
6. No medical allowance will be paid during the contract.
7. Normal working days are from Monday to Friday. Consultant may require to attend office on Saturday & Sunday, if exigencies of work require. No extra payment will be drawn for working on Saturday & Sunday.

8. In the course of providing the Services, the consultant shall act in a professional manner exercising all due diligence care, skill and judgment and provide the services promptly, carefully, in accordance with the milestones and as per the standard required by the Archaeological Survey of India, Consultants may observe and comply with all applicable procedures as laid down by the Archaeological Survey of India.
9. During this period the Consultant will be expected not to undertake any other contract for preparing tentative list proposal, nomination dossier, site management plan and other related works of any potential World Heritage sites in India or any other country or any other project that may result in a conflict of interest.
10. The Consultancy agrees to maintain confidentiality of the work and its outcome as demanded by the Archaeological survey of India.
11. The Services of the contract personnel can be terminated at any time by giving a notice of one month of either side, i.e. by the contract personnel of the appointing authority. The appointing authority may pay the contract personnel his/her pay and allowance for the period of one month or for the period by which notice period falls short of one month and terminate his/her services immediately.
12. The engagement shall be purely on contract basis and will not cover any right for regular appointment.
13. Applicants are requested to send their dully filled application form, Non-Disclosure Undertaking, and all supporting documents of educational certificates, experience etc through email as well as through hard copy. In case of incomplete application and non-recipient of supporting documents, candidature of such candidates will be cancelled without any notice.
14. Regional Director (North), Archaeological Survey of India, New Delhi & Competent Authority, NCT of Delhi have the rights to cancel the candidature at any stage of recruitment process, without assigning any reason.

Interested Candidates may send their application through email on [rdnorth.asi@gmail.com](mailto:rdnorth.asi@gmail.com) , also in hard copy on or before **03.12.2021** to The Regional Director (North) & Competent Authority, NCT of Delhi, 1st floor, Puratatva Bhawan, D-Block, GPO Complex, INA, New Delhi-110023 by Post/By Hand. Application received after the last date will not be considered.

**Application Form for Engagement Of Consultant (Conservation Architect) On Contract  
Basis in O/o Regional Director (Northern Region), Archaeological Survey Of India (Asi),  
New Delhi & Competent Authority, NCT Of Delhi**

To,

The Regional Director (North)  
Archaeological Survey of India  
&  
Competent Authority,  
NCT of Delhi  
Puratatva Bhawan, Block-D, 1st floor,  
INA, New Delhi- 110023

Affix recent  
passport photo  
with cross  
signature

Sl. No.	Particulars	Particulars/Information To Be Filled In By The Applicant
01.	Full Name (In Capital Letters)	
02.	Father's Name	
03.	Date Of Birth (In Christian Era)	
04.	Address For Correspondence	
05.	Permanent Address	
06.	Contact Number	
07.	E-Mail Id	
08.	Educational Qualification (Copies To Be Enclosed)	
09.	Details Of Experience (Additional Sheet Shall Be Enclosed, If Required)	
10.	Any Other Relevant Information	

I \_\_\_\_\_ Son/Daughter of \_\_\_\_\_ hereby certify that the above  
furnished information are true and correct to my best knowledge.

Signature \_\_\_\_\_

Name of the applicant: \_\_\_\_\_

Date:

Place:

NON-DISCLOSURE UNDERTAKING  
(To be filled in by the applicants)

To,

The Regional Director (North)  
Archaeological Survey of India  
&  
Competent Authority,  
NCT of Delhi  
Puratatva Bhawan, Block-D, 1st floor,  
INA, New Delhi- 110023

Affix recent  
passport photo  
with cross  
signature

Sir

I hereby undertake

- to treat all the information that comes to my knowledge as part of my duties in this office as confidential information and keep it strictly confidential.
  - not to sell, trade, publish or other view disclosed to anyone in any manner whatsoever including by means of reproduction either in physical, hardcopy, digital or in electronic format.
  - to hold such confidential information in trust and confidence both during and after the terms of my engagement.
  - not to engage in any other employment/occupation/consultancy or any other activity during my engagement with ASI which would otherwise conflict with my obligations towards ASI.
  - to abide by date security policy and related guidelines issued by ASI.
2. In the event of my termination or employment for any reason whatsoever, I shall promptly surrender and deliver to the ASI any record/material, equipment, documents or data which is of confidential nature.
  3. I shall keep ASI informed of any change in my address or contact details during the period of my engagement.
  4. I understand that I can be terminated at any point of time for breach of the above conditions and can be proceeded against under the relevant laws for the time being in force.
  5. For the purpose of the undertaking, Confidential Information means any information received from any source, whether in physical, electronic.

Yours faithfully,

Name:.....

Address.....

Ph. No.....

e-mail id.....